



GENERAL INFORMATION 2023-2024

***Your first payment includes the following: Lesson Fees, 1st month Costume fees, 1 time per dance year Registration Fee \$25, 1 time per dance year Media Fee, \$20, which includes a professional download of the recitals along with your music and instructional videos which will begin to be sent out to you in January.**

* Parents may wait in the lobby area during class. However, this area can become crowded with students and parents alike and we ask that everyone respects the space and the classes in session. Parents with younger children may find that this is not the best place to wait during your dancer's class. It is o.k. for parents to drop off kids, leave the building and pick up when class is over.

*We have viewing windows with curtains. The curtains will be closed at times so the instructors can have the full attention of the dancers. *Teachers and assistants cannot monitor the waiting room, other parts of the building or the parking lot during classes. Please do not leave small children unattended and please pick up your children promptly after class. *No food or drink is to be brought into the 3 studio rooms *No cell phones, except for scheduled videotaping, may be brought into the 3 studio rooms during class. *BSD is not responsible for lost or stolen articles. Please put your name on everything and leave your valuables at home.

Code of Conduct *Students, parents and teachers alike are expected to show respect and courtesy to each other. *Students will be dismissed from class for unreasonable behavior. *Please be aware that this environment is for the children. Adult conversations in the waiting room are not allowed. There are always ears listening. *Our studio is a "dance family" where every member is important. We are all on the same team and a positive atmosphere where students and parents encourage one another is what we strive to provide. Anyone displaying the opposite will be withdrawn from our program.

Communication Communicating between the dancer, parents & instructors is key to a successful dance season. We are here to help and listen and we strive to do our best to keep everyone updated and informed. Please take the following into consideration when needing to know/find or give information. *Please refer to the following methods to communicate with your studio instructors and directors. *Studio Phone: 402.564.5955 *Studio e-mail: desireessdancers@neb.rr.com *Studio facebook page: <https://www.facebook.com/barbsschoolofdancecolumbus/> I will also try to add new members to our private facebook page in which you can ask questions etc. All messages will be answered however, there are times that we cannot respond during that particular business day. Messages received between the hours of 9p.m. and 9a.m. will not be immediately responded to. If you receive a text or a phone call from an instructor or studio director please feel free to contact them back through that source. All dancers must provide or have on file an email that can receive emails. Opting out of our e-mails is not a choice. We send out reminders and important information all the time. This is our main way to communicate information with you. We will keep hard copies of our documents in the dance shoppe/studio office for those without an e-mail address. We will not be handing out hard copies of every bit of information. This is in an effort to keep costs down and paper waste. All major information will be e-mailed, posted on the website and on FB with copies available for you to pick up if needed in the shoppe. Communication continued *The studio website, barbsschoolofdance.net, is often updated with information and documents. *We also have a TV in the lobby that plays important information on the screen. *Shop and Office hours vary and a detailed schedule will soon be available.

Tuition Continued On The Next Page

Tuition: Tuition will be on autopay monthly with your card. All dance families must have a working card on file. *Tuition is based on a yearly fee and is broken into 8 equal monthly installments for your convenience. Some months have 5 lessons, others have 3. We do not change the price per month based on the number of classes. For the first 4 payments (September, October, November and December) your monthly price will include the recital costume fee. Starting in January, your monthly fee will decrease because it will not have the costume fee. Prices below reflect lesson payments ONLY. Costume prices are different according to your grade/age level. Costume prices will be listed in the next section titled "Costumes." 30 minute Class: \$30 per month 40-45 minute class: \$34 per month 50-60 minute class: \$38 per month. BSD Company fees explained to members.

***Monthly:** Your card on file will be billed the 5th of each month and the September tuition is due upon enrolling. Your next payment would be drafted on October 5th, then each month through April.

***Alternative:** We do not encourage alternative payment methods however, if you are paying with cash and pay for the entire dance Season, you will receive a 5% discount. If you are making payments with a card in the office, a 3% service fee will be added.

***Costume Expenses:** All of our students are required to participate in their prospective recitals unless the staff is otherwise told by November 1st. We have a 99.99% participation percentage among our dance families. *Your monthly dance fee payment from September – December reflects the lesson fee and costume fee for that particular class. January – April payments will NOT have the costume fee added. *If you drop a class BEFORE NOVEMBER 1st you will be refunded the costume fee price, If you drop a class AFTER NOVEMBER 1st you will still owe for this costume because we must order costumes beginning in November to ensure they arrive on time. *Costume prices are listed here and they DO NOT include tights, undergarments, poms or correct shoes. We strive to keep your costume prices at a reasonable cost. The more classes you sign up for = the more costumes you will have. Again, this fee is broken into 4 payments and is reflected on your September – December payments.

Costume Prices: Creative Movement: \$50 Preschool - 1st grade: \$58 2nd - 12th Grade \$70 Competitive classes have some different prices and this is listed in documents you have received.

Dropping a Class: Please read and follow directions! A student wanting to drop a class must email desireesdancers@neb.rr.com to provide our staff with the knowledge that a class will be dropped. Telling an instructor in class is not sufficient. No refunds are given for dropping classes after the 5th of each month. If you have paid for additional months, we can refund the amount of the additional months. For example: If you drop a class on the 12th of the month, there will be no refund for that month. If you had paid for the following month as well, the following month(s) would be refunded. Your drop date is when you notify the studio, not when the child stops attending the class. *Costumes are non-refundable. If a class is dropped after November 1st you will be responsible to pay for the costume which was ordered.

Adding a Class A student wanting to add a class must request it by speaking to or e-mailing Desiree first. You will then be instructed on what your next step will be. All class additions will end November 1st .

Class Cancellations Classes may be canceled due to inclement weather. Traditionally, if CPS schools cancel due to weather then the studio is also closed. There are some situations that we would remain open even if CPS cancels and those will be considered in a case by case situation. We will also update our Facebook page, send emails and add our announcement to KLIR 101. There are no refunds for classes canceled due to the weather. Your season tuition is figured with the possibility of 2 weekday classes being canceled. A make-up class may be scheduled if a group has multiple canceled classes. This is rare. As always, parents should use their own discretion if the weather is questionable.

Dress Code All students are required to wear appropriate dancewear to class. We have dancewear in our Shoppe/Office. This would include the following: *Leotards *Form fitting tank tops or dance tops *tights *dance shorts, biker shorts, skorts *leggings (we must see the dancers ankle) *dance skirts BSD COMPANY: Will be discussed with dancers and info. sent home.

Ballet 1,2,3,4 & 5 & Pointe: Black ONLY, leotards, transition tights, dance skirts or form fitting dance shorts. No t-shirts, no tank tops.

Exam Ballet: Black Leotards only, no dance shorts. A ballet skirt can be added if desired.

Acro: Any dance wear is acceptable as long as it is form fitting. Due to spotting and potential hazards, there are no t-shirts or tank tops allowed.

Dress Code Continued On The Next Page

Hip Hop: Students may add their "swag" to their hip hop attire. Sweat pants, baggy shirts are welcome in this class

Boys: (non-hip hop classes) Comfortable athletic pants or shorts with no zippers or snaps. T-shirts or tank tops. Under Armor tops are a good option.

Hair: Hair must be pulled back or up and out of the face. Hair cannot be completely worn down for any class.

Important Dates: More will be added as our dance year progresses and events get scheduled.

Start Date: Tuesday, September 5th

Thanksgiving Break: Tuesday, November 21st through Saturday, November 25th. We will have dance on Monday, November 20th to make up for Labor Day.

Christmas Break: Friday, December 22nd – January 4th, classes resume on Friday, Jan. 5th.

Company Showcase: To be determined soon.

Competitions for Competition Teams: To be determined soon. Last weekend in February for sure.

Rehearsals for Recital: Beginning the Week of April 22nd.. Schedule to come out later.

Recitals: Saturday, April 27th 11:00a.m. Sweetheart Showcase Creative Movement through 1st grade.

Saturday, April 27th and 28th 2nd - 12th Grade Recitals beginning at 3:30p.m.

***Please refer to the following methods to communicate with your studio instructors and directors.**

*Studio Phone: 402.564.5955

*Studio e-mail: desireessdancers@neb.rr.com

*Studio facebook page: Barb's School of Dance and Desiree's Dancers and "Like" our business page "Barb's School of Dance"

- Follow us on Instagram at [barbsschoolofdance](https://www.instagram.com/barbsschoolofdance)